

MINUTES OF THE WATER COMMISSIONERS
Monday October 10, 2016 @ 6:00 P.M.
Town Clerk's Office

Members Present: Jes Alexant, Brooks Sturtevant, Marshall Ploof , Sara Rainville (secretary) and Mark Brouillette (water operator).

Guests: none.

Meeting called to order at 6:05 p.m. by Jes Alexant. Pledge of allegiance was recited.

Agenda Amendments:

Members agreed to add *Engineering Project update and Hydraulic Study* under *Other Business*.

Public Comment:

None.

Approve Minutes:

Brooks/Marshall made the motion to approve the September 12, 2016 minutes, all in favor, motion passed 3-0.

Treasurer's Report:

Sara presented the water commissioners with a trial balance report for FY17; checking account balance \$39,360.23.

A warrant with supporting invoices for FY17 totaling \$603.52 was submitted for review and signatures by the members;

Sara stated there is still 1 outstanding active customer account from the January 1 & July 1, 2016 billing to water users totaling \$300.00. Past due notices were sent out on September 19, 2016 with a due date of September 30, 2016 if no payment was made by the due date then shut off dates were October 3-October 7, 2016. Mark delivered two door tags on October 4 with a shutoff date October 6, 2016.

Town Hall Water Line Project:

Mark stated that the project has been completed; the church and town hall each have their own waterlines and curb stops. The new lines are about 5.5' down, one large rock was removed. There needs to be more work done on the town hall line as there may be an air bubble creating low pressure in the line, Mark is going to have the line blown out to see if that resolves the issue. While the gentleman is in town for this, Mark will have him locate & mark the line at the past due account property so a shutoff can be installed there.

The following bills have been received by the Town Clerk's Office for payment by the Town & Church (The Town is paying the bills then will request reimbursement from the church on their portion.):

O. C. McCuins	\$28.28
EJ Prescott	\$466.45
Wright's Excavating	\$965.00

Budget Prep:

Sara reminded members to start working on the next FY budget. She will have more time after October 17, 2016 to work on; Jes will assist her as needed.

Water Use Ordinance/Bylaws:

Jes emailed a marked up draft to all members for their review before the September meeting, he is still looking for feedback/comment on it. The water commissioners would like to discuss it with the Selectboard at their next meeting.

State of Vermont Phone call review:

Brooks spoke to the State of Vermont today about an existing water connection being used again off Main Street where a new home is being constructed. Brooks explained that the property is higher in elevation than a neighboring home that just had a pressure tank installed, it will not meet the States pressure requirements to be directed connected, it would have to have a pressure tank system. Brooks will contact the landowner to let him know the boards findings.

Other Business:

- Hydraulic Study-Jes is still working on it; he has been further delayed due to recent computer problems.
- Engineering project update-Jes has spoken to the State and they wanted the corrosion control design added to the final report that Lance Phelps of Phelps Engineering, submitted. Jes has spoken to Lance and he will be adding to his report that discussion/design on that topic will be done in Otter Creek Engineering's design phase of the project. Once Jes receives the update from Lance he will forward it to the rest of the water commissioners for their review, then onwards to the State for final approval.
- Spring-Mark stated the spring is still overflowing in Franklin at the source even with drought like conditions around Vermont.

The next meeting is scheduled for November 14, 2016 at 6:00 p.m. at the Town Clerk's Office.

Jes/Brooks made a motion to adjourn; all in favor 3-0, motion passed. Meeting adjourned at 6:31 pm.

Respectfully,
Sara Rainville
October 13, 2016.

These minutes are not official until approved at the Water Commissions next regular meeting.

These minutes were approved November 14, 2016.