

**MINUTES OF THE FRANKLIN WATER COMMISSIONERS
MONDAY, NOVEMBER 10, 2014 @ 7:00 P.M.
TOWN CLERK'S OFFICE**

Members Present: Jes Alexant, Brooks Sturtevant

Guests: Peter Magnant, Yvon Dandurand

Jes called meeting to order at 7:00 pm, asked for everyone present to sign in. Pledge of allegiance was said.

Agenda Amendments: none

Approve minutes: October 13 and 27 meeting, Brooks makes a motion to approve as written; Jes seconds. All members voted in favor, motion passed. Jes explained the site visit with Marshall on October 27th of the tanks and system. Noted the water level being 9 ft deep at that time below the overflow level; suggested we should be logging the water levels to track over time. Jes took photos of the system (tank, valves, pipes, chemical feed pumps) and has given them to Lisa to have on file at the clerk's office.

Water system deficiencies noted by the State:

- Need to have a stand by capacity for disinfection of the system when needed with a high coliform test.
- Source metering for the state: to measure the capacity of the system and the demand usage of the users.
- Tank level control features: to control chlorinated water from overflowing onto the ground. Would prevent water from entering the tank where it has been treated when the tank is full. Could also help to track water usage.
- Potential corrosion control installation to prevent from having excessive copper testing of water samples; raising the ph of the water.
- State does not allow for chlorinated water to discharge through the overflow of the tank; a de-chlorination method needs to be added.

Jes stated a need to prioritize work needed to minimize cost increases to the users. Water is tested monthly. Jes has spoken with Jim Siriano about testing and having coliform hits and needing to chlorinate periodically. Small systems do not need to chlorinate full time, just when needed.

Jes inquired about source protection of the system and how much land the Town has. The tank is partially outside of the protection area with an easement. Jes asks about the surrounding land and homes in the area; should the Town look at having agreements with property owners for protection of the area. Jes would like to review the sanitary survey for the system and give thought to a hydrogeologic survey of the land for protection of the surrounding area. Pete states it needs to be protected, as it is very important to the Town.

Scope of work/budgets for upgrades: Phelps Engineering has sent a proposal agreement for preliminary engineering for the Board's review. To include scope of services, design and construction assistance of upgrades and fees thereof as stated in their Oct 24, 2014 letter. Jes would like to work with selectboard on the proposed scope from Phelps Engineering and what the water commission can do and what follow-up is needed from engineering.

Draft response to State October 14th letter: Jes drafted a response to the State regarding the Drinking Water State Revolving Fund (DWSRF) proposal of loan funds. At this time, the system does not yet belong to the Town until the general assembly meets after January 2015 and approves the merger. With the timeline of events, there will not be time to warn for a 2015 Town meeting vote for funding upgrades. Brooks makes a motion to accept the letter written by Jes to the State with necessary changes and does not need selectboard approval. All members voted in favor.

Fire District operation and monitoring during interim: The board advises that Marshall is still in charge of the system at this time as we have not officially taken over the operation of the system yet. Jes will invite Marshall to attend the December meeting to review interim work to be done.

Review RFP for operator: Jes will speak with Lisa about the operator requirements and options of sharing an operator with another town. Peter suggests getting a trainee to work with Marshall to learn the system and become certified as an option as well.

Draft initial response to Phelps Engineering proposal: Water Commissioners reviewed the proposal from Phelps for their support on the merger and upgrades. Jes states that task 1 could be mostly done by him and keep Phelps time to 10 hrs for this item. Peter would like to be sure to thank John Kiernan and appreciate his work done so far, but want to make it clear that we will not be applying for the 2014 application for loan funds; anticipate in applying in 2015; but will not be making expenditures in 2014 until the merger is complete. Jes will draft this letter and forward to Peter for review.

The next meeting of the water commissioners will be Dec 8th at 7:00 pm. at the town clerk's office

Brooks made a motion to adjourn and Jes seconded. All in favor 2-0. Meeting adjourned at 8:35 pm.

Respectively,
Lisa Larivee
November 14, 2014

These minutes are not official until approved at the Water Commissions next regular meeting.

Minutes were approved December 8, 2014.