

MINUTES OF THE WATER COMMISSIONERS
MONDAY MAY 9, 2016 @ 6:00 P.M.
Town Clerk's Office

Members Present: Jes Alexant, Brooks Sturtevant, Marshall Ploof and Sara Rainville (secretary).

Guests: Yvon Dandurand & Peter Magnant (select board members).

Meeting called to order by Jes Alexant at 6:05 p.m., the pledge of allegiance was said.

Agenda Amendments:

Add under other business: FWC letter, all members in favor.

Approve Minutes:

Marshall/Brooks made the motion to accept the minutes from April 11, 2016; all in favor, motion passed 3-0.

Treasurer's Report:

Sara presented the water commissioners with a trial balance report for FY16; checking account balance \$25,167.34.

A warrant with supporting invoices totaling \$1,270.76 was submitted for review and signatures by Sara; discussion was had and the water commissioners approved 3-0 & signed the warrant.

Sara noted that there are two outstanding water accounts, she follow-up with another phone call then have Mark Brouillette make visits, shutoff's will need to be installed at those two locations.

July 1, 2016 rate increase by \$50 was discussed (would make it \$200 per unit from the previous \$150 per unit that was billed January 1); Sara reminded the board that it was approved at their June 15, 2015 water commission meeting. The members will discuss at the June meeting and decided whether the increase still needs to happen.

Sara informed the members that the Clerk's Office is changing banks for the water checking account, currently using People's Trust Company and the fees are almost outweighing the interest being earned; changing to Community National.

State Planning Loan Funds:

Brooks followed up with the State and the members received a response late today; Jes will speak to Ashley Lucht.

Brooks will send rates and terms to members for review.

Jes also stated that he is submitting the application to the State for the revolving loan fund to keep the commissioners options for funding open, will submit same information as last year.

Water Use Ordinance/Bylaws:

Jes is ½ way through marking them up and thanked Sara for creating them in a WORD document of them as no electronic format can be located. Jes will send a marked up copy to members for review.

Preliminary Engineering Study/Transition to Otter Creek:

Jes stated that Otter Creek is waiting for the final response has been given by the State, John Kiernan with Otter Creek will take over the project once that occurs. Jes will follow-up with Lance Phelps and Otter Creek.

Other Business:

- Jes has drafted a response to Franklin Watershed from April about the village stream testing.
- Marshall stated that Mark B is updating the monitoring sequence with the state.
- Town Hall service line project was discussed, Brooks will check with Mark B on the status of the quote.
- Hydraulic study Jes is still working on.
- Peter questioned the Town garage water, Brooks will check with Mark B.
- Marshall stated the spring is currently overflowing; also noted there is a leak on Main Street at Sodaro's that needs to be repaired.
- Peter noted that Donald Gates is moving his mailbox from over the water line as previously discussed.
- Water Operator Contract Due for review June 2016. Brooks will speak to Mark B about his interest in continuing.
- Consumer Confidence Report due to be completed so it can be included with July 1 billing.

The next regular meeting is scheduled for June 13, 2016 at 6:00 p.m.

Brooks/Marshall made a motion to adjourn; all in favor 3-0, motion passed. Meeting adjourned at 7:25 pm.

Respectfully,
Sara Rainville
May 12, 2016

These minutes are not official until approved at the Water Commissions next regular meeting.

These minutes were approved June 13, 2016.