

**MINUTES OF THE WATER COMMISSIONERS
MONDAY MARCH 14, 2016 @ 6:00 P.M.
Town Clerk's Office**

Members Present: Jes Alexant, Marshall Ploof, Brooks Sturtevant and Sara Rainville (secretary).

Guests: Yvon Dandurand & Peter Magnant (select board members).

Meeting called to order by Jes Alexant at 6:04 p.m., the pledge of allegiance was said.

Agenda Amendments:

None.

Approve Minutes:

Marshall/Brooks made the motion to accept the minutes from February 8, 2016; all in favor, motion passed 3-0.

Treasurer's Report:

Sara presented the water commissioners with a trial balance report for FY16; checking account balance \$32,669.92.

Sara noted for the January 1 billing for July-December 2015 water rents, currently \$1350 remains outstanding; reminder calls will be made this week with past due notices following Monday March 21, 2016, disconnect day April 4-April 8, 2016 during business hours.

A warrant with supporting invoices totaling \$636.75 was submitted for review and signatures by Sara; discussion was had and the water commissioners approved & signed the warrant.

Preliminary Engineering Study-Phelps finalized report:

Jes has been corresponding with Lance Phelps on his response to the State; Jes has drafted a response as well covering deficiencies that the Phelps study did not address, members reviewed the items: existing system information, corrosion control, spring overflow, customer charge rate, preventing development around the spring, low pressure connection and fire hydrant hydraulics (ISO testing). Minor changes were made and members agreed with responses that Jes had prepared. Sara will copy the letter on to Town letterhead and send to Jes. Jes will make updates and send back to the State.

Transition to Otter Creek:

Jes noted that this transition will not take place until the engineering study has been marked up/approved by the State.

SRLF Application:

Jes has been encouraged to submit the application to keep the water districts options for funding open, all in favor of Jes applying for funds, he will submit same information as was submitted in 2015.

Water Use Ordinance/Bylaws:

Jes is reviewing and will make suggestions on possible changes.

Corrosion/scaling update & Water Sampling:

Jes will get copies of recent water sampling results for review from Sara and report back to the commission.

Low pressure customer upgrade:

Marshall stated that the project has been completed, within the past 10 days. Brooks will follow-up with Mark about the project and ask about the final bill.

Water System Hydraulic Study:

Jes noted that he is working on it, will keep the commission updated on his progress.

State Planning Loan Funds:

Sara stated that she has still not heard back about this loan, the documents were sent back to correct party back in November and then to Ashley Lucht in January. Sara will send the emails she has been a part of to Brooks, he will follow-up and report back at April meeting.

Water Article Information meeting & Australian ballot vote:

Sara stated that Primary Day is Tuesday, August 9, 2016. The commission would like to hold the water system upgrade loan vote on that day also. The select board will discuss and vote on the water system item at their March 16, 2016 select board meeting. Once the vote date has been set the water commission can set the date of the informational meeting between August 1-8, 2016, ballots will need to be made available at least 20 days before the vote.

Brooks will work on compiling more information on loan rates and terms for the April meeting. The Clerk's Office has spoken with People's Trust Company and People's United Bank and will pass along information to Brooks.

People's Trust Company:

10 year loan
3.25% interest
\$89,600.00

10 year loan
3.25% interest
\$212,550.99 (roll existing loan plus new system upgrade of \$89,600 together; would save one year on existing loan plus 1%, current rate on existing loan is 4.25%)

20 year loan
3.75% interest
\$212,550.99 (roll existing loan plus new system upgrade of \$89,600.00 together)

Other Business:

- **Highway Department Water Quality:**

Peter/Yvon brought up the water quality at the highway garage, discussion was had on possibly solutions. Jes will speak to Mark Brouillette about the water at the garage and report back to the commissioners & select board.

The next regular meeting is scheduled for April 11, 2016 at 6:00 p.m.

Marshall/Brooks made a motion to adjourn; all in favor 3-0, motion passed. Meeting adjourned at 7:25 pm.

Respectfully,
Sara Rainville
March 18, 2016.

These minutes are not official until approved at the Water Commissions next regular meeting.
These minutes were approved April 11, 2016