

**MINUTES OF THE WATER COMMISSIONERS  
MONDAY DECEMBER 14, 2015 @ 6:00 P.M.  
Town Clerk's Office**

**Members Present:** Jes Alexant, Marshal Ploof and Brooks Sturtevant.

**Guests:** Mark Brouillette (water system operator), Yvon Dandurand (select board), Sara Rainville (secretary) and Ricky Calderwood, John Keirnan (via phone).

Meeting called to order by Jes Alexant at 6:00 p.m., pledge of allegiance was said.

**Agenda Amendments:**

None.

**Approve Minutes:**

Brooks/Marshall made the motion to accept the minutes from November 9, 2015, all in favor, motion passed 3-0.

Marshall suggested that having a treasurer's report at the monthly water meeting would be nice, Jes will add to the monthly agenda's.

**Phelps Engineering Study:**

Jes went over the latest report from Lance Phelps and made some suggestions in regards to the above ground chlorine storage and feed facility. The current chlorination methods and storage were discussed. Jes reviewed potential flow metering options.

Jes stated that he has spoken with Lance and that he will complete the final report, he has also sent a copy to John Keirnan at Otter Creek Engineering for review.

**Otter Creek Transition:**

John Keirnan was welcomed to the meeting via speaker phone. John is working up a scope proposal for the design stages based on the documents he has received from Lance Phelps. He offered to come to a water district meeting and speak to the members if they so desire. Jes noted that the water district does not wish to meter the current users individually. The chemical hut was discussed.

John suggested that Ray Solomon assist Mark B with water testing and treatment options, Mark stated that Ray is coming to Franklin on December 17, 2015 to meet with him at the spring.

Jes noted that he felt the construction cost in Lance Phelps report seemed low.

John reviewed funding options for the construction phase with the commissioners; state revolving fund vs private bank.

John was thanked and the call ended.

**Low pressure customer upgrade:**

Mark presented a quote to the commissioners of \$2256 from Mark Larivee to fabricate a custom tank to be installed at the Grennon's. Marshall/Brooks made the motion to approve up to \$3000 to fabricate and install the tank at Grennon's, all in favor, motion passed 3-0.

**Church & Town Hall Water lines:**

Ricky Calderwood was welcomed to the meeting, he represented the church. Discussion was had on the waterlines that froze to the churches & town hall this past winter and the depth of the existing waterlines to the buildings from the curb stop. Mark B stated that there is the potential to run into ledge when trying to put the lines deeper, if that is the case they can stack foam insulation board on top of the water lines. Marshall stated that there is currently only one curb stop that serves all three buildings. Mark estimates \$5000 for the line work, the Town and church will pay for the work and decide how to split the expense. Ricky stated that the church is in favor of the work being done to prevent future issues. Work would not be completed until after July 1, 2016.

**Monitoring/water notification status:**

None

**Source Protection Plan:**

Jes provided Sara with a copy, she will mail December 15, 2015 and keep a copy for the file.

**Monitoring Waiver Application:**

Jes will submit to the Town Clerk's Office by the end of the week, then they can submit to the State.

**Budget Preparation:**

Sara will get numbers on items that remain constant and get to Jes to include in his workup, budget should be into Clerk's office by December 16 at noon for that night's select board meeting.

Yvon stated that the select board needs a construction cost so that it can be warned as an item on this year's Town Meeting warning.

**Other Business:**

Marshall discussed copper piping and the effects it has on the water system and sampling.

The water commission received a violation letter from the State informing them that they did not provide a lead & copper sampling report for the June-September monitoring period. Marshall and Mark will research and sample if need be. The violation will need to be put in the next Consumer Confidence Report that is done July 2016.

Sara presented the commission with a draft "Town of Franklin and Water District Joint Agreement" that address' the water district using town workers, equipment and supplies. Jes will put on next month's agenda.

Sara also stated that the water district is running off the old Franklin Fire District #1 bylaws and that some of them need to be updated; Jes will put on next month's agenda. Sara mentioned that perhaps Northwest Regional Planning could assist with the update.

The commission questioned how much was spent on the Mark Racine project, Sara stated \$9634.57

Yvon reminded the commission that they need to provide a narrative report to be included in the upcoming Town Report.

The next regular meeting is scheduled for January 11, 2016 at 6:00 p.m.

Marshall/Brooks made a motion to adjourn; all in favor 3-0, motion passed. Meeting adjourned at 7:15 pm.

Respectively,  
Sara Rainville  
December 17, 2015

***These minutes are not official until approved at the Water Commissions next regular meeting.***

These minutes were approved January 11, 2016.