

**MINUTES OF THE WATER COMMISSIONERS
MONDAY APRIL 11, 2016 @ 6:00 P.M.
Town Clerk's Office**

Members Present: Jes Alexant, Brooks Sturtevant and Sara Rainville (secretary).

Guests: Yvon Dandurand & Peter Magnant (select board members), Mark Brouillette (water system operator), and Mark Larivee.

Meeting called to order by Jes Alexant at 6:05 p.m., the pledge of allegiance was said.

Agenda Amendments:

Move item 11 up to after item 4, all members in favor.

Approve Minutes:

Jes/Brooks made the motion to accept the minutes from March 14, 2016; all in favor, motion passed 2-0.

Treasurer's Report:

Sara presented the water commissioners with a trial balance report for FY16; checking account balance \$31,770.78.

Sara noted for the January 1 billing for July-December 2015 water rents, currently \$450 remains outstanding, disconnect was set for April 4-April 8, 2016 during business hours. Mark and Sara will create door tags for last remaining delinquent accounts.

A warrant with supporting invoices totaling \$657.44 was submitted for review and signatures by Sara; discussion was had and the water commissioners approved & signed the warrant.

A warrant with supporting invoices totaling \$5,950.11 for Grennon project was submitted for review and signatures by Sara; discussion was had and the water commissioners approved & signed the warrant.

Late fees, trip charges and disconnect/reconnect fees were discussed; commission members would like to update them before July 1, 2016 billing is mailed out.

Low pressure customer upgrade:

Mark Brouillette informed the members that Mark Larivee is getting his water operator's license and will be his backup operator.

Mark Larivee stated that the Grennon project is complete; he reviewed the project and provided pictures to all in attendance. The commissioners will send a letter to the Grennon's to that effect and that the maintenance of the new tank is their responsibility.

Jes questioned the need for this low pressure upgrade on any other users on the system; Mark B stated he is not aware of any.

The commissioners thanked Mark L for his work on the Grennon project.

Franklin Watershed:

Sara stated that Jess Draper from Franklin Watershed Committee (FWC) could not make the meeting but sent a letter in her place. The letter talks about requests at Town meeting to for water sampling to be done on the village streams; the FWC would like to know the commissioners thoughts on the topic. The commissioners would like to see a detailed plan and site area for testing. Jes will draft a letter of response back to FWC and forward to the select board for the April 19, 2016 select board meeting.

Preliminary Engineering Study/Transition to Otter Creek:

Jes informed members that Lance Phelps drafted a response back to the State on April 5 about his initial study that was submitted; John Kiernan at Otter Creek Eneengineering was cc:d on the letter to keep him in the loop. Once the final response has been given by the State, Otter Creek will take over the project.

Water Article Information meeting & Australian ballot vote:

Peter advised the select board set the water vote for August 9, 2016. The informational meeting must be between August 1-8, 2016, ballots will need to be made available at least 20 days before the vote. Motion made by Brooks/Jes to hold the informational meeting Monday, August 8, 2016 at 6:00 p.m. at the FELCO Room, all in favor, motion passed 2-0. The water commission will also have their regular meeting after the informational meeting. Sara noted the Clerk's Office will need to have the ballot information confirmed at the July 11, 2016 water commission meeting so there is time for them to print ballots by the required date.

Brooks will work on compiling more information on loan rates and terms for the next meeting.

SRLF Application:

Jes will submit same information as was submitted in 2015, due June 2016.

Water Use Ordinance/Bylaws:

Jes is marking them up and would like Sara to create a WORD document of them as no electronic format can be located. Jes will them make some recommendations using the tracking option so members can see what has been done.

Corrosion/scaling update & Water Sampling:

The lead & copper sampling schedule was discussed; a letter was received on March 30, 2016 from the State. Mark B will send the new schedule and locations to the State.

The Highway department water quality was discussed; Mark B will stop at the garage and check it out.

Mark B presented an updated coliform schedule with updated locations; the commissioners approved it, Mark will submit it to the State.

Water System Hydraulic Study:

Jes noted that he is working on it, will keep the commission updated on his progress.

State Planning Loan Funds:

Brooks will follow-up and report back at next meeting.

Other Business:

-Water Operator Contract Due for review June 2016.

-Select board would like Mark B to get quotes for Town Hall line project, to be completed after July 1, 2016.

The next regular meeting is scheduled for May 9, 2016 at 6:00 p.m.

Brooks/Jes made a motion to adjourn; all in favor 2-0, motion passed. Meeting adjourned at 8:25 pm.

Respectfully,
Sara Rainville
April 14, 2016

These minutes are not official until approved at the Water Commissions next regular meeting.

These minutes were approved May 09, 2016.