

MINUTES OF THE WATER COMMISSIONERS
Monday November 14, 2016 @ 6:00 P.M.
Town Clerk's Office

Members Present: Jes Alexant, Brooks Sturtevant, Marshall Ploof, Sara Rainville (secretary) and Mark Brouillette (water operator).

Guests: Peter Magnant & Yvon Dandurand, select board members.

Meeting called to order at 6:02 p.m. by Jes Alexant. Pledge of allegiance was recited.

Agenda Amendments:

Members agreed to add *Hydraulic Analysis Draft* under *Other Business*.

Public Comment:

None.

Approve Minutes:

Brooks/Jes made the motion to approve the October 10, 2016 minutes, all in favor, motion passed 3-0.

Treasurer's Report & Budget Prep:

Sara presented the water commissioners with a trial balance report for FY17; checking account balance \$38,793.80.

A warrant with supporting invoices totaling \$579.80 was submitted for review and signatures by the members;

Sara stated there is still one outstanding active customer account from the January 1 & July 1, 2016 billing to water users totaling \$300.00. There are also 2 outstanding accounts that are in the foreclosure process totaling \$845.00; Sara has had calls recently inquiring to balance pays offs on them both so they may be nearing sales.

Sara noted that she has been working on the FY18 budget but is missing information on the system upgrade project expenses & income. She will send Jes what she has for his review & input.

Water Use Ordinance/Bylaws:

The water commissioners discussed the draft that was previously sent to members. Jes will give it another once over then send water members for final review. Once the water commissioners approve the water ordinance Jes will send it to the Select board for their review & approval. Peter suggested that Jes have it to the select board for review at the December 21, 2016 board meeting.

State of Vermont Letter:

Members reviewed the letter that was sent to the Franklin Water District from Jeff Girard Re: tracking public water system compliance. Jes will send a response noting issues that have already been addressed and what is being done to address the remaining concerns. Most items are related to the system upgrade project.

System Upgrade Update:

Jes gave an overview of what has been happening since June 2016 in regards to meetings, letters, calls, etc. on the project. He is still waiting for a section to be added to the final proposal that was sent to the State from Phelps Engineering. Jes will follow-up with Lance Phelps. Peter would like to have the system upgrade project go to the voters at March 2017 Town Meeting. All members agree but note that the project is still waiting on final State of Vermont approval which has been the hold up on the project for months.

Other Business:

- Hydraulic Analysis-Jes used the “as built” water system maps and input them into a program to create this analysis. Jes reviewed the data with all in attendance; Jes noted he has a couple modifications to make to the report then will submit it to the State of Vermont for approval.

The next meeting is scheduled for December 12, 2016 at 6:00 p.m. at the Town Clerk’s Office.

Brooks/Marshall made a motion to adjourn; all in favor 3-0, motion passed. Meeting adjourned at 6:55 .pm.

Respectfully,
Sara Rainville
November 17, 2016

These minutes are not official until approved at the Water Commissions next regular meeting.

These minutes were approved December 12, 2016.