

**MINUTES OF THE WATER COMMISSIONERS**  
**MONDAY, JUNE 15, 2015 @ 6:00 P.M.**  
**TOWN CLERK'S OFFICE**

**Members Present:** Jes Alexant, Brooks Sturtevant and Marshall Ploof.

**Guests:** Peter Magnant & Yvon Dandurand (select board) and Sara Rainville (Secretary).

Jes called meeting to order at 6:04 pm, pledge of allegiance was said.

**Approve minutes:**

Motion made by Marshall/Brooks to approve May 18, 2015 minutes, all in favor; motion approved 3-0.

**Budget:**

Sara stated the Water District bank account has been opened at People's Trust Company with funds from Colette, Franklin Fire District treasurer.

Jes is working on preparing a budget for the Water District.

**Customer Bills:**

Sara has received a water user list from Colette and has entered it into the program that will be used to track bills & payments. Bills will be run at current rates, \$100 per unit and mailed on or before July 1, 2015 to water users. Jes will draft a letter to be included with them about the recent water district transition and water informational meeting to be held in July.

Yvon Dandurand entered the meeting at 7:10 p.m.

Brooks/Marshall made the motion to hold the water district informational meeting on Thursday July 23, 2015 at 7:00 p.m. at the Town Hall. All in favor, motion passed 3-0.

Brooks/Marshall made the motion to give water Chair, Jes, the authority to increase January 1, 2016 bills by \$50 per unit, then to increase July 1, 2016 bills by \$50 per unit. All in favor, motion passed 3-0.

**State Meeting:**

Jes has scheduled a meeting on July 7, 2015 at 9:00 a.m. to meet with the State and Phelps Engineering about the sanitary survey and capacity evaluation; the meeting will start at the Town Clerk's Office then move to the spring location. This meeting will replace the boards next regular meeting that was scheduled for July 13, 2015.

Brooks will contact the VT Rural Water Association for assistance with the village water users income survey.

**Other:**

Jes questioned whether or not the water district needs to apply for a new permit to operate now that the Town has taken over. Last permit was effective December 10,

2014. Marshall also received a notice in the mail that the permit fee was increasing as of July 1, 2015.

Jes reviewed the Phelps Engineering study and cost.

Jes reviewed the planning loan application with all in attendance; Jes will meet with Sara to complete some sections as more information was needed. Once the application is completed Jes will get it to the Select board for their approval and signatures.

Marshall gave spring keys to: Brooks, Jes and the rest to Sara; Mark Brouillette and the highway department will be issued a spring key as well. Sara will have the highway department get keys made for the garage for Marshall and Mark.

Sara suggested getting Mark a name tag in the event he has to go door to door.

Next meeting is scheduled for July 7, 2015 at 9:00 a.m. at the Town Clerk's Office then at the spring with the State of Vermont and Phelps Engineering.

Public informational water district meeting has been set for July 23, 2015 7:00 p.m. at the Town hall.

Marshall/Jes made a motion to adjourn; all in favor 3-0, motion passed. Meeting adjourned at 7:25 pm.

Respectively,  
Sara Rainville  
June 16, 2015

***These minutes are not official until approved at the Water Commissions next regular meeting.***

These minutes were approved July 23, 2015