

MINUTES OF THE WATER COMMISSIONERS
Monday January 7, 2017 @ 6:00 P.M.
Town Clerk's Office

Members Present: Jes Alexant, Brooks Sturtevant, Marshall Ploof and Sara Rainville (secretary)

Guests: Peter Magnant, select board member.

Meeting called to order at 6:10 p.m. by Jes Alexant. Pledge of allegiance was recited.

Agenda Amendments:

Members agreed to add under *Other Business*:

- Phelps & Otter Creek Engineering transition
- PC meeting attendance by Water Commissioners

Public Comment:

None.

Approve Minutes:

Brooks/Marshall made the motion to approve the December 12, 2016 minutes, all in favor, motion passed 3-0.

Treasurer's Report & Budget Prep:

FY18 budget was reviewed. Updated the FY17 anticipated budget numbers to reflect the engineering study expense of \$13,000. Will also update the FY18 proposed budget in regards to the system upgrade project, change to \$80,000.

The January 1, 2017 water bills have been sent, total billed out was \$17,095.

Discussion was had on 255 Square Road and if there is a water shut off for that property; past due balance on that account was also discussed. Marshall and Mark will do a site visit and report back.

Sara presented the water commissioners with a trial balance report for FY17; checking account balance \$37,644.77.

A warrant with supporting invoices totaling \$497.79 was submitted for review and signatures by the members;

Water Use Ordinance/Bylaws:

Final approval tabled until February meeting. The water commissioners discussed the draft that was previously sent to members. All members would like to give it another once over. Once the water commissioners approve the water ordinance Jes will send it to the Select board for their review & approval.

Other Business:

- Monitoring/Waiver protection application plan (deadline response January 31, 2017)- Jes will draft a response to the State; all members agreed and in favor of Jes drafting and signing the letter.
- Jes sent the letter re: system compliance back to the State of Vermont last week.
- Planning Commission Meeting attendance: Jes has left a message for PC Chair, Clark Hubbard, to get on the next PC meeting agenda to discuss source protection. Peter stated that the select board may also attend that meeting. Sara will warn all three boards on the agenda for the January 17, 2017 Planning Commission Meeting.
- Tank/controls upgrade: Jes has been in contact with Lance Phelps about addressing corrosion control design to his preliminary study and that the work will be done by Otter Creek Engineering. Once the State has given their final approval a contract will be done with Otter Creek Engineering for the next phase.

The next meeting is scheduled for February 13, 2017 at 6:00 p.m. at the Town Clerk's Office.

Jes/Brooks made a motion to adjourn; all in favor 3-0, motion passed. Meeting adjourned at 6:48 .pm.

Respectfully,
Sara Rainville
January 12, 2017

These minutes are not official until approved at the Water Commissions next regular meeting.

These minutes were approved February 13, 2017