

**MINUTES OF THE WATER COMMISSIONERS  
MONDAY, JANUARY 26, 2015 @ 6:00 P.M.  
TOWN CLERK'S OFFICE, FRANKLIN, VERMONT**

**Members Present:** Jes Alexant, Brooks Sturtevant

**Guests:** Peter Magnant, Yvon Dandurand, Edmund Rainville and Mark Brouillette

Jes called meeting to order at 6:00 p.m., pledge of allegiance was said.

Jes Alexant went over the agenda; purpose of meeting was to interview Mark Brouillette for the Water Operator Position

Jes outlined the background of the Water Department as it was managed by the Franklin Fire District through the volunteer work of Marshall & Collette Ploof for the last thirty years and how the Town had voted in August 2014 to merge the Fire District under the auspices of the Town of Franklin, pending approval of the charter by the Vermont House of Representatives

Candidate Mark Brouillette stated his qualifications and current Operator Status (Class 4) with the State of Vermont, and provided a copy of his current certificate. Current operator of water systems in Montgomery, Alpine Haven, East Berkshire, Berkshire School.

Candidate Brouillette stated that the Town of Berkshire had gone through similar upgrades and developed plans to meet state requirements. He also stated that he had a backup operator lined up in the event of emergency when he wouldn't be available. Stated that he would be willing to get a pager that would allow Town Officials to contact him in the event of an emergency.

Candidate Brouillette stated that he would be available ASAP.

Interview concluded, candidate thanked for his time. Jes told him that the Town would be in touch with him regarding his application status.

Peter M brought up the necessity of having a Yearly Contract.

Jes agreed to draw up a contract outlining the summary of responsibilities, at a monthly rate of \$350 year that would include mileage, but not lab fees. Jes will distribute contract to Selectboard for approval.

Yvon brings up point about how it would be best to contact users in event of emergency, massive phone call, boil orders posted in locations pre-determined. Brooks will contact school officials at MVU High School to determine costs of phone alerts.

Brooks will contact individuals with the Town of Montgomery, Berkshire and Berkshire School.

Jes/Brooks made motion to offer Mark Brouillette a yearly contract at the rate of \$350, contingent on approval of Franklin Selectboard; and voted affirmative.

### **Other Business**

Jes asked if the Water Commission needs to finalize budget before Town Meeting, Pete suggested that having a report for Town Report would be appropriate at this time, but having a Budget would be important to have by Town Meeting Day in 2016. Jes noted that he had drafted and submitted to Pete several weeks previous a Water Commission report describing the transition activities. Pete said that the Select Board would review that draft report.

Jes will work up some #'s to be able to answer Town Meeting, once VT House of Representatives approves Charter the Water Commission; and that he would try to finalize estimated budget amounts and other planning loan cost implications. Included in that will be the following:

- Make Determination of Rates, if it will be necessary to raise rates to be able to meet state requirements
- Estimate Cash Flow based on last Balance Sheet

Jes stated that the Water Commission will work to coordinate with Phelps Engineering for a Planning Loan application and for a Preliminary Engineering Study as outlined in the recent updated Phelps proposal.

Peter Magnant recommended publication of Water Commission Annual Newsletter and an Annual Water Commission Meeting in the Summer,

The next Water Commission meeting was scheduled for Feb. 9, at 6 p.m.

Brooks/Jes made motion to adjourn.

Meeting adjourned at 7:37.

Respectively,  
Brooks Sturtevant  
January 30, 2015

***These minutes are not official until approved at the Water Commissions next regular meeting.***