

**MINUTES OF THE WATER COMMISSIONERS  
MONDAY, JANUARY 12, 2015 @ 7:00 P.M.  
TOWN CLERK'S OFFICE, FRANKLIN, VERMONT**

**Members Present:** Jes Alexant, Brooks Sturtevant

**Guests:** Peter Magnant, Yvon Dandurand, Marshall Ploof, Sara Rainville (Secretary)

Jes called meeting to order at 7:05 pm, pledge of allegiance was said.

**Interview Water Operator Candidate:**

No candidates were able to make the meeting tonight. Applications that had been submitted to date were reviewed. Brooks will contact Mark Brouillette to schedule an interview with the Water Commission; January 19, 2015 is the anticipated date for the interview.

Interview questions were reviewed; back-up and emergency coverage of the water operator was discussed. Marshall noted that it takes many hours and courses for a person to become a certified operator.

Sara will not be available to do minutes January 15- January 23, 2015.

**Status of State Legislature approval of merger:**

Brooks will contact Chuck Pearce and Steve Beyor at the State House to check on the status of the water commission merger approval. He will also check the State's Legislature website for an update.

**Draft letter to State regarding operating permit:**

Jes had drafted a letter to Megan Young with the State updating her on the transition of Franklin Fire District #1 to the Town of Franklin Water Commission. The members reviewed the letter and discussion was had on the previous letter with an amended Permit to Operate that Megan had sent to Tim Magnant of the Fire District on December 10<sup>th</sup>, 2014. Once Jes has a final draft, he will send it to Sara at the Clerk's Office to put on the Town's letterhead before mailing.

Jes mentioned that he still needed to get the sanitary survey from Marshall and questioned if Marshall had the ISO testing information; Marshall believes that the sanitary survey is in the box of information that he left at Jes' house last week and he does not have the ISO testing information, the Fire Department may.

Jes will do the hydraulic study through a computer at the Town Clerk's Office, no need to hire Phelps Engineering to do it; however, this is low on the list of priorities at this time. Discussion was had about the Fire Department's usage of the hydrants in town; Marshall explained the hydrants gravity feed into a portable pond, then that water is pumped through the fire truck. Water is not pumped directly from the hydrants.

**Schedule for Engineering Study, Loan Application:**

Jes will contact John Kiernan at Phelps Engineering to discuss the final proposal as well as having his firm complete the planning loan application, as they have more experience in that area than the Water Commission. Jes is anticipating having the final proposal from Phelps for the February Water Commission meeting.

Planning loan guidelines and loan forgiveness were reviewed. The members questioned if an income survey had been done in the village when Stone Environmental did the waste water study a few years back, and also if Northwest Regional Planning Commission (NRPC) would have that same information, Yvon will talk to NRPC.

**Other Business:**

Brooks will set up interview with Mark Brouillette for Monday, January 19, 2015 at the Town Clerk's Office, time to be announced once Brooks has spoken to Mark.

The water commission agreed to meet monthly on the second Monday of the month at 6:00 p.m., the next regular meeting of the Water Commission will be Monday, February 9, 2015 at 6:00 p.m.

Yvon noted that the December 8, 2014 minutes were not approved at the January 5, 2015 meeting. Motion made by Marshall/Jes to approve the December 8, 2014 minutes, all in favor, motion passed 3-0.

Brooks will be responsible for doing the monthly meeting agenda and getting it to the Town Clerk's Office for posting.

Marshall/Brooks made a motion to adjourn; all in favor 3-0, motion passed. Meeting adjourned at 8:00 pm.

Respectively,  
Sara Rainville  
January 13, 2015

***These minutes are not official until approved at the Water Commissions next regular meeting.***