

MINUTES OF THE WATER COMMISSIONERS
Monday February 13, 2017 @ 6:00 P.M.
Town Clerk's Office

Members Present: Brooks Sturtevant, Marshall Ploof and Sara Rainville (secretary).

Guests: Yvon Dandurand, select board member.

Meeting called to order at 6:10 p.m. by Brooks Sturtevant. Pledge of Allegiance was recited.

Agenda Amendments:

None.

Public Comment:

None.

Approve Minutes:

Brooks/Marshall made the motion to approve the January 9, 2017 minutes, all in favor, motion passed 2-0.

Treasurer's Report & Budget Prep:

Sara presented the water commissioners with a FY17 trial balance for review; current checking account balance \$44,946.90.

A warrant with supporting invoice totaling \$7,054.87 was submitted for review and signatures by the members. Members approved and signed warrant.

A warrant with supporting invoices totaling \$590.97 was submitted for review and signatures by the members. Members approved and signed warrant.

Outstanding water bills totaling \$3,120.00 (outstanding amount is since the Town took over the water system June 2015).

Past due notices will be mailed out February 20, 2017; final date to pay March 3, 2017. Any accounts not paid by March 3, 2017 will have their water disconnected during business hours March 6-March 10, 2017.

The Town Auditors have suggested refinancing the current long term loan that is with People's Trust Company. Lisa Larivee, Town Clerk, has spoken to Sue Cross at People's Trust; the current loan can be refinanced at a rate of 3.50%, current loan rate is 4.25%. There would be about a \$500 annual savings and the maturity date would remain the same, January 15, 2027. There would no refinance charges but interest would have to be paid from the last loan payment received date to date that new documents are signed, estimated at \$400.00. Marshall/Brooks made the motion to refinance the current loan with a lesser interest rate and same maturity date, all in favor, motion passed 2-0. Lisa will be in contact with People's Trust Company to have the new documents drawn up for signatures.

Lead & Copper Testing:

A letter was received by the Town Clerk's Office from the State of Vermont that the required lead & copper testing for period 6/1/2016-9/30/2016 had been missed. Jes has been in contact with all members and Mark Brouillette on this matter. Mark will complete necessary testing and submit appropriate documentation to the State.

Water Use Ordinance/Bylaws:

Members would like to review fees before final approval; Sara will contact Jes for the latest draft to send to all members.

System Upgrade Update:

All members and the Town Clerk's Office received an email today from Michelle Carbonneau with the State of Vermont in regards to the final revised PER. Jes follow-up with Michelle.

Other Business:

None.

The next meeting is scheduled for March 13, 2017 at 6:00 p.m. at the Town Clerk's Office.

Brooks/Marshall made a motion to adjourn; all in favor 2-0, motion passed. Meeting adjourned at 6:35 .pm.

Respectfully,
Sara Rainville
February 13, 2017

These minutes are not official until approved at the Water Commissions next regular meeting.