

**MINUTES OF THE WATER COMMISSIONERS**  
**Monday December 12, 2016 @ 6:00 P.M.**  
**Town Clerk's Office**

**Members Present:** Jes Alexant, Brooks Sturtevant, Marshall Ploof, and Sara Rainville (secretary).

**Guests:** Peter Magnant, select board member.

Meeting called to order at 6:06 p.m. by Jes Alexant. Pledge of allegiance was recited.

**Agenda Amendments:**

Members agreed to add the following under item #7 *Other business as necessary*:

- *Response letter to the date re: compliance issues*
- *Source Protection plan for the spring and surrounding area.*

**Public Comment:**

None.

**Approve Minutes:**

Brooks/Marshall made the motion to approve the November 14, 2016 minutes, all in favor, motion passed 3-0.

**Treasurer's Report & Budget Prep:**

Sara presented the water commissioners with a trial balance report for FY17; checking account balance \$38,218.75.

A warrant with supporting invoices totaling \$389.36 was submitted for review and signatures by the members;

The Town hall and church water line work has been completed and the Town has paid the bills; the church has sent payment to the Town for their portion.

Sara stated the outstanding active customer account has been in contact with her, they will be making payments starting in December for \$150 a month until existing balance and January bill have been paid in full.

Sara noted that she has been working on the FY18 budget but is missing information on the system upgrade project expenses & income. She will send Jes what she has for his review & input and they will schedule a time to meet to review further. Jes is also working on a narrative to be included in the Town report for the water commissioners.

**Water Use Ordinance/Bylaws:**

The water commissioners discussed the draft that was previously sent to members. Jes would like all members to give it another once over then they will vote on the final draft at the January 9, 2017 meeting. Once the water commissioners approve the water ordinance Jes will send it to the Select board for their review.

**Other Business:**

**State of Vermont Letter:**

Members reviewed the letter that was sent to the Franklin Water District from Jeff Girard Re: tracking public water system compliance. Jes drafted a response noting issues that have already been addressed and what is being done to address the remaining concerns. Most items are related to the system upgrade project. All members in favor of Jes signing & sending the letter to the State. Jes will work with Sara to put it on Town letterhead.

**Source Protection Plan:**

Peter noted that the Planning Commission is currently working on updating Town's Development Regulations and Town Plan; this would be the perfect time to address the need for a source protection plan in those two documents. Jes will reach out to Planning Commission (PC) Chair, Clark Hubbard, to schedule a time for him to attend a planning commission meeting. The next PC meeting in December 20, 2016, but all agreed that the January 17, 2017 meeting would be a better time for Jes to attend.

**Water Commissioners Positions:**

The current terms of the three water commissioners was discussed, Jes' term is up this March. He is looking cutting back his time on the board and wanted the members to be aware, he may wish to step down as chair in the near future.

The next meeting is scheduled for January 9, 2017 at 6:00 p.m. at the Town Clerk's Office.

Jes/Brooks made a motion to adjourn; all in favor 3-0, motion passed. Meeting adjourned at 6:50 .pm.

Respectfully,  
Sara Rainville  
December 18, 2016

***These minutes are not official until approved at the Water Commissions next regular meeting.***