

**MINUTES OF FRANKLIN SELECTBOARD
MONDAY, NOVEMBER 9, 2009 AT 7:00 P. M.
FRANKLIN CENTRAL SCHOOL LIBRARY**

PRESENT: Scott Choiniere, Peter Kittell, Harvey Bushey, Jamie Boudreau and Lisa Larivee, Town Clerk

GUESTS: Howard Vanslette, Gilbert Dewing, Jason McConnell, Alan Mullen

Scott called the meeting to order at 7:00 p.m.

TOWN CLERK'S CONCERNS:

Dog issue: We received a court hearing notice from the Franklin County Small Claims Court on the Reighley dog incident. Hearing is set for Dec 2. Jamie will go to represent the town and will speak with Greg Finch about going as a witness. Board suggested subpoenas for Mr. Finch if needed.

Floors: The Town Clerk is working on price quotes for new carpet in the clerk's office and refurbishing the town hall floor. The board discussed a charge for the use of the town hall by the Zumba group. Board decided to allow continued use at no charge. Lisa also received a call from Wanda Gates about storing 2 dog sleds from the boy's scouts at the Town Hall. The board feels they have cleaned the town hall and are using space for Historical artifacts to be stored and there is not room. Lisa will advise Mrs. Gates that the board would prefer not to store there.

Land Trust: Letter received from the Land Trust group requesting support for Greg Finch to enter into the land trust. The board approves and authorized Lisa to do a letter same as in the past.

SWIP Grant: Sara has put together the SWIP grant for 2010-2011. The board reviewed and authorized Scott to sign the grant.

NEMRC: Lisa asked the board for authorization to change the town financial records from Quick Books to the NEMRC financial software that the school is using. The Quick Books program is not a fund accounting software which is being required by the federal auditing groups. The NEMRC software has benefits of off-site backups daily and disaster recovery should it be needed. The project goal is to be swapped over and running for January 1. The cost will be \$900 for the licensing of the software and \$800 for set up and transfer by the NEMRC tech support group. The NEMRC group suggests updating the 2003 computer as well. Lisa will look at the budget numbers and costs of new computers. Peter/Harvey made the motion to transfer the system to NEMRC.

YOUTH GROUP:

Jason McConnell entered the meeting to ask about use of the town hall for a youth group Christmas pageant. The date has been set for Dec 11. Mr. McConnell asked if the group could paint the back drop directly onto the stage back for saving of time and effort. They will return it to the original paint when the pageant is completed. All members in favor of back drop and thanked Mr. McConnell and he exited the meeting.

SWAMP ROAD:

Mr. Alan Mullen entered the meeting. He owns land on Swamp Rd and is having problems with his drive cut and culvert. The ditching has gotten filled in and his culvert is no longer flowing. Would like the highway crew to look at the issue and resolve the ditching. Is causing much water on his land and makes it very muddy and hard to pull in and out of. Peter and Boy will look at resetting the culvert and putting in some gravel. Mr. Mullen thanked the board and exited the meeting.

EXECUTIVE SESSION:

Scott/Jamie made the motion to enter executive session at 7:37 p.m. Discussed Park & Ride and Homestead Drive issues. Motion made by Scott/Harvey to exit executive session at 8:00 p.m. All members voted in favor of exiting executive session. Board thanked Howard and Gilbert and they exited the meeting. Mr. Ellis, the attorney, was on the agenda however was not present. Mr. Ellis phoned in a conference call.

TOWN CLERK'S CONCERNS CONT.:

Sidewalk: The project continues to move forward. The ARRA funds that are being used must have a 20% town match. Lisa discussed with the board some options given for the match and will need to have a final letter from the board when the final bids are received on the match budget with the town funds. Harvey advised he has some contacts for the clerk of the works needed.

MINUTES:

The minutes of the October 12, 2009 meeting were presented. Peter/Harvey made the motion to accept the minutes. All members voted in favor, minutes approved.

BILLS:

Board signed bill and orders.

SELECTBOARD FOLDER:

Craig Adams' driveway permit for the 4 lot subdivision on Kennison Rd/State Park Rd was reviewed. The drive will be off Kennison Rd and must be lower than the road. Peter/Harvey made the motion to approve the permit. Scott signed and advised to send the regulations of driveways to Mr. Adams with the permit.

Correspondence from Heidi Britch/Watershed on the projects accomplished for 2009.

Youth Corp letter regarding their assistance on projects for the 2010 season.

OLD BUSINESS: None**NEW BUSINESS:**

The Zoning Administrator needs to continue to work on enforcement of zoning issues. Robert, ZA, has done letters to the land owners around the lake about zoning violations of camp owners and their being liable for enforcement. Any letters that are done must be reviewed by the selectboard. Zoning Bylaw changes have been posted for the Nov Planning Commission meeting and Dec Selectboard meeting and will then become effective.

Year-round use at Lake: The Selectboard would like to include in the current zoning bylaws the following additional guidelines for conditional use of year-round residence at the lake.

1. Fire and Rescue must have year round access with an adequate and safe turn-around location.
2. Property must have off road parking of 2 cars.
3. A state approved septic system for year round use.

Enforcement of camps which are occupied and do not meet the required guidelines will continue to be looked at with the zoning administrator.

Junk ordinance will be enforced through its officers and the selectboard.

MEMBER CONCERNS:

Harvey advised that the catch basins on Hanna Rd and the street needs to be cleaned of the leaves.

Peter will suggest to the road crew that the roads get graded this week with the nice weather.

Personnel policy:

The board had discussion of the personnel policy regarding the 10 hour work days for the summer hours. The board voted to do away with the 10 hour days and go back to 5/8 hours days year round. When there are special summer projects that require longer work days they must have board approval of the 10 hours/4 day week in advance.

Equipment rental:

The board approved the rental of Harvey Bushey's tractor and brush cutter to cut back brush on road sides before winter. Harvey agreed to an hourly rate of \$32.50 plus gas. The board voted all in favor.

Peter/Jamie made the motion to adjourn. All members voted in favor/meeting adjourned at 10:00 p.m.

Respectfully submitted,
Lisa A Larivee, Town Clerk

NOTE: Minutes not official until approved at the next regular scheduled board meeting. **These minutes were approved by the board on December 14, 2009.**