

**MINUTES OF THE FRANKLIN SELECTBOARD  
WEDNESDAY, JUNE 21, 2017 @ 7:00 P.M.  
HOMESTEAD FELCO ROOM**

**Members Present:** Peter Magnant, Yvon Dandurand, Brooks Sturtevant, Ed Rainville, Andrew Godin, and Lisa Larivee, Town Clerk/Treasurer.

**Guests:** Taylor Newton, NRPC; Kim Gates, Linda Hartman, Dave Bennion, Robert Bender.

Peter called the meeting to order at 7:05 p.m., pledge of allegiance was said.

**Agenda amendments:** none

**Public Hearing on Town Plan Adoption:** Pete reviewed the town plan and the need to adopt an updated plan; the current plan expired in May 2017. There have been just minor changes to language and to meet statute requirements. The renewable energy and source protection area for the water system will be addressed with amendments in the fall/spring 2018. Taylor advised flood resiliency was added to the natural resources section. Taylor spoke about applying for the Municipal Planning Grant funding for next year, due in Oct, for amendments to the Town Plan and development regulation updates. The Town Plan needs to get regional approval from NRPC.

- Kim thanked Taylor for adding the line on pg. 32 regarding Franklin Telephone and the internet/broadband service.
- Discussed the historic buildings and the need to remove old ones that are gone and update current owners on others. There are some that should be listed and are not; how to get them added. What does it mean to be on the list? Need to note in the Town Plan where this information was gathered from and is stored.
- Lisa suggested adding to the agricultural practices-Maple.

Yvon/Brooks made the motion to accept the Town Plan with minor changes from the April 25<sup>th</sup> Planning Commission hearing as written. 5-0, all members voted in favor, motion passed. Taylor asked Pete to email him a request to seek NRPC approval of the adopted town plan. Taylor was thanked and exited the meeting at 7:30 pm.

**Public Comments:** none

**Minutes:**

Brooks/Yvon made the motion to approve the minutes of June 7 and 12. Pete asked to remove "brick" from line 25 of the June 7<sup>th</sup> minutes. Also remove "into" from line 12 of the June 12<sup>th</sup> minutes; otherwise ok as written. Vote taken, Andy abstained, 4 in favor, motion passed.

**Highway Dept:**

- **Main St ROW concerns:** Pete is aware that there may be hard feelings and this has become a hot topic; address the board and remain civil to everyone. When the board last met they discussed signs to "not block driveway" and painting on the pavement. There were to be no sawhorses in the ROW or other obstructions which may cause a hazard to the traveling public. Pete spoke with Jeff Blanchard from the State ROW division; he advised cannot restrict parking on a state highway, cannot legally double park next to other cars already there. It is okay for signs "do not block driveway". With the town's ROW of the sidewalks and the State ROW of the road, no property left for private property. Need an 1111 permit from the State or town for posts put in any ROW. Bob Bender states he spoke with Jim Cota today about the post and it is outside of the State ROW and okay-issue with sight; painted it yellow and installed reflective strips on the post. Bob asks why Dick Wright can park trucks in the State ROW; Sweet Shop residents are parked in the ROW. Mr. Bender advised he will apply for an 1111 permit, Pete advised the town must get a permit for work to water lines and sidewalks as well. Ed advised that double parking is not illegal in a village district. The Mayo's have spoken with the delivery drivers about not parking in front of their home. Mr. Bender states that not blocking their driveway is all they are asking for, emergency issues are a concern if not able to get out. Pete advised their driveway is between the houses not in front of the house on the street. Linda is disappointed that the board has not enforced the removal of obstacles in the ROW. Kim would like to have everyone respect others in the village; last week when paving equipment was parked in front of their business, she asked to have

the truck/trailer moved and it was. Pete asked if the town has property lines of these properties and measurements; Lisa advised this is a grey area with little information on the old deeds. Mr. Bender will remove the post and apply for a permit. Should be the same rules for everyone on Main St; mailboxes, dealer vehicles.

Pete asked to have the sawhorses removed as the Town and State have not approved them and they are not allowed. Mr. Bender agreed to remove them and anyone can park on Main St. Kim concerned with safety and hazards with the posts being installed. Mr. Bender has looked into break-away poles at Jim Cota's request. Yvon also wants the post removed as this may cause an accident or damage and the Benders would be liable. Kim lives next to a business and has vehicles parked by her house and blocking her driveway often, do not mind, part of living in the village. Ed states the post has to go, it's in the town ROW, and the board has a doctrine to protect the town. The town and residents are both liable. He has spoken with Bill Mayo about parking and making some changes with deliveries. Mr. Bender's actions have alienated him from neighbors, good neighbors have to work together; work slowly to make changes. Bill does not care for the sawhorses or signs. Mr. Bender states they have given respect to others and want respect back. Yvon asked to have pole removed immediately, Bob advised it will be removed tomorrow. Pete will speak with Jim Cota on what needs to be done next. Bob- why can the town not put a sign in their own ROW? Kim- for several days their own workers have been blocking their driveway so people are not sure of correct place to park. Andy advised the highway crew will cut off the post tomorrow. Kim, Linda, Bob and Dave exited the meeting.

- **Road ordinance review/adoption:** Andy read the changes/additions aloud. Lisa advised these are the actual statutes. Discussion of changes to be made to wording and will review at the next meeting.
- **Driveway culvert policy:** Andy read aloud the policy. Brooks/Ed made a motion to accept the Town of Franklin Driveway culvert policy. Andy opposed, 4 in favor, motion passed and board signed.
- **Howard vacation time:** Lisa reviewed the vacation time that Howard has and the pay out at retirement. The accrued/used time with carryover from last year is 88 hours. Board approved paying this time to Howard.
- **Appointment of Highway Foreman:** Brooks/Ed made a motion to appoint Jeremy Barnum to the Foreman position based on the interview held, upon Howard's retirement. Rate of pay was discussed to pay Jeremy at \$19.90 effective July 1; Brooks/Ed made a motion to accept the rate of pay for Jeremy Barnum at \$19.90. All members voted in favor, motion passed.

#### **Town Clerk concerns:**

- **Procurement/purchasing policy:** The procurement/purchasing policy was reviewed and discussed. The board would like the purchase limit to be \$500; when over approval is needed from the Road Commissioner and PO's should be used. Ed/Andy made a motion to approve the procurement/purchasing policy for the Town of Franklin. All members voted in favor, motion passed.
- **Catering permit:** A special event permit was received for the LCCA cottage tour on July 22 from 14<sup>th</sup> Star Brewery. Lisa can approve but wanted to make the board aware.

**Review and Sign bills:** done by the board. Lisa asked about have someone authorized to sign year-end bills if needed at the end of June. Brooks/Andy made a motion to authorize Ed to sign bills for the year-end. All members voted in favor, motion passed.

**Old Business: Lift rental** for painting of the town hall. Yvon spoke with Franklin Rental about the cost of renting a lift at \$175 per day. Ed advised that Green's Ace also rents these lifts and will check on the price of rental. Brooks/Andy made a motion to give Ed authority to rent a lift and coordinate with Marc Vinci on the work needed. All members voted in favor, motion passed.

#### **New Business:**

- **Town hall pressure tank**-the water pressure at the town hall is very low since the water line work in the fall and it was suggested to install a pressure tank. There may be dirt in the line or a kink. Yvon would like to see it dug up and fixed properly. Brooks will speak with Mark and Marshall about snaking the line to find the issue and getting it fixed without installing a pressure tank.

- **Water Operator contract:** the contract was reviewed; Ed/Brooks made a motion to appoint Mark Brouillette as water operator for FY18. All members voted in favor, motion passed. Pete signed the contract.
- **Water Commissioner and Rec Dept members:** Pete/Ed made a motion to appoint Jes Alexant to the Water Commission for a three year term. All members voted in favor, motion passed. No new Rec Dept members have been suggested to the Selectboard by the Rec Dept.; tabled to next meeting. One application has been received for the Rec Director position.
- **Request of Hammond Shore Rd:** Pete got a call from a camp owner on Hammond Shore Rd about hiring the town to grade and chloride the road; they spoke with Ed as well. A group has collected funds from the camp owners on Hammond Shore Rd as a road maintenance fee to do work. Ed advised this would create a liability to the town in working on private roads. Andy also states we cannot compete with private industry to do such work. This opens us to having to do work on other class 4 and private roads. The board denies the request as previously determined.

**Selectboard folder:** Reply letter from Irene Robear regarding a dog complaint letter that she received and her side of the event; she also is concerned with the safety of people walking on Riley Rd.

**Member Concerns:**

- Ed states the dirt roads are in very good shape, yet he got a complaint recently about the pot holes.
- Yvon would like to get a weed harvester schedule together, need to get on the lake and start harvesting. Brooks and Yvon will go out on Friday to test the machine with the new engine. There are still concerns that there may be electronics over hydraulic issues.
- Pete states the Foremen job applications are due by June 30<sup>th</sup>. Andy, Ed and Yvon will meet the following week with Lisa to screen the applications and set up interviews.
- Pete asked Yvon to order the new snow blower for the FY18 budget.
- Lisa advised the NRPC Municipal Roads grant-in-aid invitation letter needs to be signed by July 5<sup>th</sup> to participate in the funding. She is meeting with Bethany from NRPC and the highway crew on Thursday and will advise of the status.

Next regular select board meeting will be Wednesday, July 19th at 6:00 pm.

Brooks /Ed made a motion to adjourn at 9:53 p.m. All members voted in favor, meeting adjourned.

Respectfully Submitted,  
Lisa Larivee, Town Clerk  
June 23, 2017

***These minutes are not official until approved at the Select board's next regular meeting.***

These minutes were approved at the July 19, 2017 select board meeting.