

**MINUTES OF THE FRANKLIN SELECTBOARD
TUESDAY, APRIL 25, 2017 @ 9:00 A.M.
TOWN CLERK'S OFFICE**

Members Present: Peter Magnant, Yvon Dandurand, Brooks Sturtevant, Ed Rainville, Andy Godin, Lisa Larivee, Town Clerk/Treasurer.

Guests: Howard Vansette, Road Foreman; Jim Cota, VTrans Dist 8; John Barrows, FWC; Jay Denault.

Peter called the meeting to order at 9:03 a.m., pledge of allegiance was said.

Agenda amendments: Add to #5-highway; Rte 120 speed signs, driveway culverts: #8 town clerk concerns; Franklin County Human Society letter and FY17 budget/financial review. All members in favor

Public Comments: none

Minutes:

The minutes of April 5 were reviewed. Brooks/Ed made the motion to approve the minutes of April 5, 2017 as written. Approved and motion passed.

Highway & VTrans Dist 8: Jim Cota was welcomed to the meeting; Peter expressed thanks for coming to discuss road issues in town. Jim handed out the Franklin County town rankings for grant funding for class 2 roads and structures; 80% state with 20% town match. Need to keep an updated codes and standards of roads and structures (culverts). Discussed guardrails and updated standard. \$1 million from legislature for road grants this year. Ed asked about Act 64-storm water funds and where it is being allocated. Jim advised ANR is pushing to get class 4 roads repaired; by 2020 need to fix and stabilize all roads from run-off. NPRC is doing a study of all roads to code the critical needs for work to be done; Better Roads grants can be used to aid Bethany at NRPC to do a study of town roads. Yvon has spoken with Bethany and she plans to meet with the board. Goal is 20% repair per year. Jim Ryan-ANR Act 64 team leader is a great resource.

- Annual Financial plan was reviewed with Jim. Need to follow the codes and standards for FEMA disaster funding if necessary.
- Salt contract-VLCT is working with towns for a state salt contract as a group for better pricing and availability. Harold, Swanton Road Foreman is a good resource for price/availability.
- Pike Paving price increase notice of cost increasing by \$2 per ton due to crude oil hike. Jim advised to watch for (RAP) reclaimed asphalt or shingles in the mix. Ask for virgin mix if wanted, better quality. Always follow the state standards for paving work; have a roller plan and mix makeup are important. Consider the heavy farm equipment traffic on the road. Call VTrans Dist 8 for technical assistance on paving projects.
- Sidewalks on Main St: will need an 1111 permit from the state. Should be eligible for the VTrans bike/pedestrian grant funding.
- Rte 120/235/Middle Rd intersection: Pete advised he has put it on the list with the TAC group for safety concerns. Jim suggested to speak with Sue Scribner-MAB to work on a 4-way stop approval.
- Pigeon Hill and Morses Line Rd projects; Pigeon Hill culvert looks good and is working well. Morses Line culvert has some erosion of the road side by guard rails, need to fix to prevent further damage.
- Rte 120/Lake Rd speed signs; the grant that was applied for was not awarded. Remind Jim Cota by email of the moving of the speed limit signs to extend the reduced speed area.
- Crack sealing of pavement-Jim advised that is a good idea to do to keep the water from getting under the pavement.
- Jim appreciates the board having a spring meeting to discuss concerns of the board. Yvon-the board is looking for help with heavy traffic on dirt roads vs. pavement; it is hard to keep the roads in good repair. Jim states we need to focus on maintaining what we have for pavement, takes some planning. There is a delicate balance to maintain pavement vs. dirt roads.

- Gravel quality is a concern of the board. Jim advises that VLCT has a road policy to assist with the specs that we can use.
- Grader training-VT Local Roads group does training, Lisa will inquire about more trainings to be done in the area.
- Driveway culverts: Howard advised the Guilmette and Larivee driveway culverts need to be replaced on Stanley Rd; the town policy is the town repairs/replaces after the first one is done by the land owner. Need to also look at Ed's on Middle Rd-plugged.

Jim was thanked for coming and exited the meeting. Brooks/Ed made a motion to approve the annual financial plan for FY18. All members in favor and signed. Ed/Brooks made a motion to approve the complete streets compliance form for paving work done in FY17. All members in favor, Pete signed. Howard advised that Kirk Artus has contacted him and advised he has two used loaders coming in with less than 500 hours-lease equipment; will give \$25k for the old loader in trade. The board advised they are not able to purchase any new equipment at this time until voter approval. Howard was thanked and exited the meeting.

FWC-John Barrows: John was welcomed to the meeting to review and award the bid to a contractor for the highway department storm water run-of study. John has spoken with the three firms about qualifications. Pete states Civil Engineering is the lowest with \$7,000 plus lists additional services not included that may drive up the cost. Trudell Engineering is \$7,500 from Peter Mazurick, he has worked with us before on the garage lot for the sand shed. The board reviewed the bid detail and references. Ruggiano was at \$8,500 and has done work for the town in the past; reviewed the bid details. Brooks/Yvon made a motion to hire Trudell Engineering for the study as they have previous experience with the highway lot. 4 members in favor, Ed opposed, motion passed. Town Clerk will do letters to the other two parties of decline. John will contact Trudell Engineering to sign a contract. John advised they will do the plantings at the beach this weekend and keep the area cleaned up and trimmed. John was thanked and exited the meeting.

Review and Sign bills: done by the board.

Town Clerk concerns:

- **Snow shoveling-**Guy Roberge did the shoveling of the Haston Library entrance for the winter, the board had previously agreed to pay \$10 per time; the board approved paying \$200 and send a thank you note to Mr. Roberge as well.
- **Town Hall use-** discussed the request from Kathy Rouleau to do an educational summer camp and the cost to be charged. Upon review of the town hall policy, the board agreed to charge \$25/day for the week (\$125) and need to have insurance liability coverage, will waive the \$10 per hour charge. Need to revise the town hall policy for the future. Kathy may also want to check with the church for use of the basement.
- **Franklin County Humane Society-** the board received a letter from the Bed and Biscuit owner regarding the closure of the FCHS; she would like to get the Franklin County towns together to discuss our needs and concerns moving forward. The board has no concerns at this time, contact the ACO about attending.
- **FY17 budget/financial review-** Lisa handed out the current year budget-to-date expenses and the anticipated until June 30th. Upon review of the budget it is anticipated that the general fund will be under budget by approx. \$9,100; the highway budget will be over budget by approx. \$30,000. With the rough winter the salaries, sand/salt lines are over budget; the gravel is over as well. Board will need to review further.

Emergency Operations Plan (EOP): the board reviewed the updated emergency operation plan for the town. Brooks/Yvon made a motion to approve the 2017 EOP for the Town of Franklin. All members voted in favor, Pete signed.

Old Business: Jay Denault was present to discuss with the board further the reserve funds with MVU. Jay gave the SU and MVU board a copy of the legal opinion he had received regarding the reserve funds of MVU. When he attended the meeting last week, Mr. Goodrich, Superintendent admitted that Jay was correct and there was a problem with the funds and they may not have been done correctly. Voter approval is needed to allocate these funds to reserves.

New Business: none

Selectboard folder: none

Member Concerns:

- Ed is concerned with being over budget, very contentious, need to stay in budget. Do we need to hire another weed harvester operator?
- Andy- what is the weed harvester engine status.
- Brooks-do we need to inform the public about being over budget.
- Pete-Town Plan public meeting in the Felco room on April 25th
Rec Dept meeting on May 1 @ 7:00 with VLCT regarding insurance
Ambulance contract-Pete spoke with Larry Gervais about meeting with the Enosburg board, they meet the 1st and 3rd Monday every month. Enosburg is willing to remove item 4 from the Emergency Services Contract, need to discuss other details.

Next regular select board meeting will be Wednesday, May 17th at 6:00 pm.

Ed/Brooks made a motion to adjourn at 12:16 p.m. All members voted in favor, meeting adjourned.

Respectfully Submitted,
Lisa Larivee, Town Clerk
April 28, 2017

These minutes are not official until approved at the Select board's next regular meeting.
These minutes were approved at the May 17, 2017 Selectboard meeting.