

**MINUTES OF THE FRANKLIN SELECTBOARD
FRIDAY, APRIL 25, 2014 @ 10:00 A.M.
TOWN CLERK'S OFFICE
SPECIAL MEETING**

Members Present: Peter Magnant, Yvon Dandurand, Brooks Sturtevant, Ed Rainville, Sara Rainville, Assistant Town Clerk. Arrived late: Andrew Godin

Guests:

Howard Vansette, Jim Cota-District 8, Greg Bouchard, Cliff Couins-Ruggiano Engineering, Court Perry & Dennis Dunlavey-Munson Earth Moving.

Peter Magnant called the meeting to order at 10:06 a.m. The Pledge of allegiance was said and introductions were made.

Dewing Road Bridge: Peter stated that the bridge replacement is a very large project for the small town of Franklin and they are hoping the job goes smoothly. The board has asked Greg Bouchard to be their eyes on site during the project. The contract with Munson will be updated to reflect Greg's position with the Town.

Court discussed the two options that Munson is looking at for the bridge itself. One option would allow them to replace it all at once and the other would require the bridge to be put in in two sections. They have a meeting with the precast supplier at the beginning of June at the project site to discuss the two options then the box bridge will be designed and made specifically for this project. They would prefer to do the bridge in one piece. Jim advised it would be in the Town's best interest to have the engineer review the final decided product sheet before it's made.

Court is hoping that some boards can be removed from the Mill Pond dam to lower the lake mid-July, the lower the lake the better for the anticipated August 1 project start date. The Select Board will be in touch with DEC about it.

Jim also noted it would be best to put in the contract a turnaround time/timeframe on decisions so that everyone is on the same page with their expectations. Communication is key on any project and everything should always be in writing for future reference. Cliff stated that his office would like at least a week to review documents and/or changes before a decision needs to be given. Court stated that he should be able to supply Ruggiano with a bridge design by early July for their review.

Court mentioned that with any project there is the potential for potential submittal changes, when that happens the select board and/or engineer will need to review them.

Jim recommended that the testing on Town provided materials be done before they are brought to the project site to be used, something that could be done the month before. He also suggested that the Town let Munson handle as much as possible not to complicate or confuse the project. It's best to come as close to the specs as possible; when he audits the project he will be looking at Greg's field notes, receipts, progress, etc.

The board would like to have Ruggiano engineering review the bolt layouts, bridge design and guardrail shop drawings before anything is ordered or installed. Sealing of the footings, seams and top deck was discussed, the best time to do this is when it's being installed, the Highway department could even do it. Ed questioned precast versus poured in place for the bridge. Jim stated that the State likes the precast best and they have been to the Miche plant in New Hampshire to see them made. Pours in place is more expensive and timelier for a small project like the Town is doing.

Greg would like to review the plans more thoroughly.

Highway department work hours were discussed; the two town men will be working 4 ten hour days when the project starts. Dennis stated that most of Munson's job sites run 7-5:30 five days a week; the board stated that the Town men will be on site as Munson

needs them. Jim thought that it would be best to put something in the contract about the cost for trucking in the event that the Highway department is not able to be on the project site due to an issue elsewhere in Town that they are needed.

Land owner notification and road posting & closure were discussed. Cliff will be in contact with Army Core of Engineers, ANR and the Lakes & Ponds Division with the State about the projected start date. The Dewing Shore Road is anticipated to being closed at the project site from early August to September 30, signs will be put up at both ends of the road with 3 stages of road closing barricade's leading up to the project site on both sides. Where all of the equipment would be stored in off hours was discussed. It is anticipated that the crane will be onsite for 1-2 days and that there will be an excavator on either side of the bridge sections along with other equipment; it was mentioned that there are 2 private driveways that are right close to the bridge, care will have to be taken not to block them in off hours. Jim also mentioned the needs for erosion control and silt fencing. Weather could also be a factor as with any project, just something to remember as the project proceeds.

Court questioned the terms of payment for the project, unit price or lump sum? Peter reviewed the current documents and stated it looked like it is currently lump sum. Court will send the board a draft schedule of values for payments and suggested monthly payments once construction started be put into the contract.

Greg clarified the process for any possible changes that may arise during the course of the project, i.e. Price change on items, scope of work, etc. The Town and Munson would have to agree and if needed the engineer could also be involved to give recommendations or resolutions.

All guests were thanked and exited the meeting; contact information was given to Greg for Court, Dennis and Cliff.

Background of the Dewing Road Bridge project was given to new board members.

Better Back Roads Grant: The board had passed over this last month as there was not any need to apply, but in light of the recent weather a need has arisen. Howard would like to redo the ditching at the end of Webster Road that meets with Hanna Road & Browns Corner Road. The last rain storm plugged the culverts and man hole with debris. Ed/Yvon made the motion to apply for a Better Back Roads Grant to do ditching and culvert repair on Webster Road; all in favor, motion passed. Pete signed grant and Clerk's office will mail.

Old Business:

- **Cell Tower:** Yvon will have information for the May 7 select board meeting.
- **Grading:** Yvon had no further updates.
- **State Education Bill H883 "school consolidation":** Peter presented a letter to the select board that he had drafted in hopes of having it signed by the select board today then on to the school board & principal Monday. All members approved the letter and signed it. The Clerk's Office will get it to the school for their board to sign and then will mail it Tuesday.

Franklin Fire District #1: Peter presented an engineering services agreement to the board from John Kiernan, Phelps Engineering. The board members were all provided with a copy. The board felt it was in the best interest of the Town to proceed with Mr. Kiernan's services to know where the water system is at before the Town takes it over. Ed mentioned reviewing what is considered a "unit" and that possible changes may need to be made as well as to the current yearly fees that are charged to unit users. Ed/Yvon made the motion to accept the engineering services agreement from John Kiernan, Phelps Engineering. All in favor, motion passed. Pete signed agreement and Clerk's office will mail.

Pete/Yvon made the motion to move the meeting to the intersection of Morses Line, Route 120 and Middle Road, all in favor, meeting changed locations at 11:45 a.m.

Route 120, Middle & Morses Line Road:

Members Present: Peter Magnant, Yvon Dandurand, Brooks Sturtevant, Ed Rainville and Andrew Godin.

Guests:

Howard Vanselette, Jim Cota & Mario Dupigny-Giroux-District 8, Greg Bouchard.

Yvon stated that this intersection has been changed at least twice, he doesn't want this to be another temporary fix, he would like a four way stop at Middle Road, Morses Line Road and from both directions on 120. Jim said it is possible but would be very costly and timely to accomplish. A stop & warning was discussed going west on 120 from the lake into town and a warning sign coming off from Morses Line Road to the intersection. Ed stated that vehicle and pedestrian traffic is increasing on Middle Road and something has to change. A warning light on Middle Road with a sensor on Lake Road/Route 120 was discussed; Mario stated that is a solar censored light & and cost \$6000. Jim suggested contact Northwest Regional Planning for their assistance and having this become a priority project would help it to move forward.

Yvon/Ed made the motion to adjourn the meeting, all in favor, meeting adjourned at 12:24 p.m.

Respectfully Submitted,
Sara Rainville, Assistant Town Clerk
April 25, 2014

These minutes are not official until approved at the Select board's next regular meeting. Approved at the May 7, 2014 meeting.