

**MINUTES OF THE FRANKLIN SELECTBOARD
TUESDAY, APRIL 19, 2016 @ 9:00 A.M.
TOWN CLERK'S OFFICE**

MEMBERS PRESENT:

Peter Magnant, Yvon Dandurand, Brooks Sturtevant, Ed Rainville, Lisa Larivee, Town Clerk

GUESTS:

Howard Vansette, Jim Cota and John Wilkin from VTrans, Ricky Calderwood, John & Marilyn Giroux, Bob Irish, Zoning Administrator.

The meeting was called to order at 9:04 a.m. by Peter Magnant.

AGENDA ADMENDMENTS: add Ricky Calderwood for Town Hall Electrical concerns; add to Town Clerk concerns-Zoning Administrator regarding zoning fees.

PUBLIC COMMENT: Mr.& Mrs. Giroux are here to discuss the speed limit on Lake Rd.

MINUTES: Brooks/Ed made a motion to approve the minutes as written. Pete had a few changes to be made. Change Rd Foreman to Rd. Commissioner under personal policy; under town clerk concerns, Ed spoke with David Barnum about inspecting the town hall; member concerns, Polly is interested in the town land being used for recreation/cross country skiing and the snowmobile club could groom the trail. Leash law (change spelling of "lease" to leash).

HIGHWAY DEPT: Jim Cota and John Wilkin were present to discuss road concerns.

- Pete spoke about the Main St/Middle/Morses Line Rd intersection. The Transportation Advisory Committee (TAC) has taken it up; not currently a project, but is on VTrans' list for review. Ed speaks of the stop signs that were installed; they have helped some. Jim advises that the "play" area needs to be reduced for the traffic to be forced to slow or stop. Best to continue to work with NRPC to get ranked for a future project. Jim states we should follow the plans from Mario, Traffic Engineer, as they were designed to work. Howard asks if an island coming from Morses Line to Main St to make a left turn would work. If we have ideas, Jim advised to email him and he will forward to Mario at State Safety Traffic Engineering.
- Dewing Rd/Towle Neighborhood Rd intersection: Jim states the stop signs seem to be helping to stop/slow traffic. Pete advised we are looking to resurface Dewing Rd so would like to make changes to this intersection before doing so. Jim asked to email him about tweeking the corner a bit more to make the pavement area smaller within the corner. Yvon-the stop signs seem to be too far apart; need to make Towle Neighborhood a "hook" intersection onto Dewing Rd at a "T" area to force a stop such as was done in East Franklin on Rte 120 & 236.
- Lake Road speed limit for summer months-Jim discussed the process and traffic committee review. Pete advised a traffic/speed study needs to be done in July during the high traffic time. Bethany with NRPC can set up the traffic study for July. John Giroux discussed a committee to study this area; from Titemore Woods Rd to Dewing Rd there are 8 camp roads, 6 ad driveways, the boat launch, 12 camp/home driveways directly onto this road and much bike traffic in summer. Commuter traffic between 5-8 am travel very fast. The speed zone of 35 mph from Gallup to Patton Rd is not enough to slow traffic; this should be a much larger area. Jim discussed having the speed cart to remind people of their speed and may be able to do some "traffic calming" efforts to reduce speed. Jim advised doing a letter stating the study was not done at the right time in November should be done in summer; including statistics of the area are very important and community support. Yvon asks about a small speed reading sign that is attached to the speed limit sign that flashes your speed could be effective. Pete asks about the bike traffic that needs to be considered in this area; Jim states could make the travel portion 10 ½ ft wide for a wider shoulder to bikes. Speak with Sue Scribner at the State regarding bike path issues.
- Sidewalks on Main St-Pete asks about sidewalk work that should be done. Jim advised that permits need to be acquired from VTrans.
- Rte 120-Pete speaks of Rte 120 needing work as it is cracked bad and needs to be redone. Jim advises they are aware and there are many bad roads, Rte 120 is not on the plans for the near future, many are much worse.

- Pidgeon Hill-Jim Cota advised a great job was done on the culvert replacement project. The cost was kept very low with the assistance of the highway crew.
- Hydraulic Study-Jim will go review the culvert on Morses Line Rd just after the Richard Rd corner that is bad; he will submit for a hydraulic study to be done.
- Paving grant-discussed with Jim Cota the ranking and how funds are allocated for grants. Must have adopted the road and bridge standards and follow them.
- Durkee Rd-Highgate wants to upgrade the road to a class 2 road and would like to meet with the Selectboard to discuss. Discussed with Jim the needs to upgrade a road.
- Yvon asks about paving concerns with Pike and the quality of work we are getting. Jim states to have a clear contract and scope of work for all projects. Need to invite for bids but do not need to accept the lowest bid as long as detail the concerns of why not. No paving should be done in the rain on top of existing pavement. Tack coat must be applied well for the new pavement to adhere. Always have a preconstruction meeting; work to be done to VTrans specs; detailed scope of work.

Jim Cota, John Wilkin and Howard were thanked and exited the meeting.

TOWN CLERK CONCERNS:

- Town Hall electrical grant: Ed will spoke with David Barnum about getting a quote for upgrades to electrical work. Ricky Calderwood was present about a wedding they are having there in May; he would like to install an additional circuit for extra electrical outlets by the stage. The board has agreed to waive the fee to be charged for a wedding in exchange for this work. He will also put together a material list and scope for the upgrades to be done. Pete advised need to upgrade and add outlets, switches, lights and bring to code standards. Lisa will check with Efficiency VT on rebates for LED lighting. Discussed the water line work of the town hall and churches and the shared cost.
- Zoning fees-Bob, Zoning Administrator, was present to discuss the new late permit fees the selectboard has set. His opinion is that folks try to comply and the \$500 fee may be an issue; can the effective date be extended to July 1, 2016. Bob wants to get people to bring issues into compliance. Pete advised they considered the higher fee due to non-compliance. Pete discussed changing to a Development Review Board (DRB); invite Bob, Planning Commission, Zoning Board of Adjustment and NRPC to June meeting to review. Yvon/Ed made a motion to change the effective date from May 15 to July 1 for the new late permit fee.
- Weed Harvester-permit to operate: The permit to operate to DEC is being amended to add the Sandy Bay area to the approved weed harvesting area between area A & E with the State at the request of LCCA. Lisa will speak with LCCA about a dump area in Sandy Bay to get rid of the harvested weeds.
- Personal policy: the policy has been updated to add the Emergency call-in language. All members in favor and signed the policy. Ed suggested adding to the policy regarding town employees working/volunteering at other jobs and the workers comp coverage details for such.
- Town Hall bid-door and ceiling: Lisa reviewed the needed work and the last bid that was submitted; would like to close out the grant before June 30th. Lisa doesn't believe rebidding again will bring more results. The board would like a door with a window installed for safety concerns exiting onto the ramp. Yvon/Brooks made a motion to award the bid to Chris Casavant for \$1550. All in favor.

REVIEW AND SIGN BILLS:

The board reviewed and signed bills.

SELECTBOARD FOLDER:

- Polly submitted a summary of the Highgate Emergency Services meeting that she attended. The board would like to invite Polly and Walter Kruhl from Amcare to the next meeting to discuss ambulance services.
- Chris Yates from the Highgate Selectboard would like to meet with the board regarding changing Durkee Road to a class 2 road. Invite him to the May 18th meeting.
- Maureen Sodaro workers comp claim for cut to hand while cleaning at the highway garage.

MEMBER CONCERNS/OTHER BUSINESS:

- Yvon asked about grader training for the highway crew. Lisa has not seen anything scheduled yet.
- Security cameras for the town garage should be looked into after fuel was stolen again. Lisa will look into the PACIF grant for this purchase
- Pete asks if the bridge and road standards are being followed. We should be taking pictures of and documenting culvert work and ditching in a file. Need to keep the inventory up-to-date.
- Brent from Clark's has called Lisa to discuss the payment of the new highway truck that is ready for delivery. The board discussed and states as it was approved for the FY17 budget that funds cannot be expended until after July 1st. Clark's can deliver the new truck and take the old in trade as collateral until July 1st if they choose.
- The board would like to look at a different approach strategy for paying grants in the future to get small grants more often.

Brooks/Yvon made the motion to adjourn at 12:11 a.m.. Motion carried, all in favor.

THE NEXT MEETING DATE WILL BE MAY 4, 2016 AT 7:00 P.M. AT THE TOWN CLERK'S OFFICE.

Respectfully submitted,
Lisa Larivee, Town Clerk
April 20, 2016

These minutes are not official until approved at the Selectboard's next regular meeting.
These minutes were approved at the May 4, 2016 meeting.