

**MINUTES OF FRANKLIN PLANNING COMMISSION
TUESDAY, MARCH 16, 2010
HOMESTEAD DINNING ROOM**

MEMBERS PRESENT: Richard Gadbois, Gerard Tremblay, Peter Kittell, Kyle Lothian and Greg Bouchard.

OTHERS PRESENT: Sara Rainville, Secretary.

Dick called the meeting to order at 7:05 p.m.

APPROVAL OF MINUTES:

Motion was made by David/Kyle to approve the minutes from February 16, 2010. Dick asked if there was any further discussion, none had. All voted in favor, minutes accepted as read.

Peter entered the meeting at 7:08 p.m.

MAIL:

- NOTICE OF ORAL ARGUMENT from the State of Vermont, Dept of Environmental Conservation, Agency of Natural Resources RE: Petition (Judith McLaughlin) to Revoke Wastewater System and Potable Water Supply Permit #WW-6-1902(Craig Adams).

CHAIRMAN'S REPORT:

Camp Conversion Committee:

Peter stated he liked the Colchester guidelines and that they would create the Town of Franklins similar to that. He wanted to wait until next meeting to discuss further because the other two members of the committee were not present. He mentioned that he would like to get this done as soon as possible and to the Selectboard so that interested campers could start the process as soon as they arrive this spring/summer season for the following winter. The PC all agreed that they should invite an engineer to come and speak with them about State septic regulations before they complete the camp conversion guidelines. Peter will contact Roy Hango and Dick will contact Northwest Regional Planning.

Building Permit Committee:

David/Kyle/Gerard gave their recommendations to the PC. They stated that they would like a grid attached to all building permits to be completed by the applicant instead of just a rough sketch on the back of the building permit application. On the grid will also be a key to be used in the drawing.

Dick would like the committee to have a draft of the proposed permit draw up and distributed to all members before or at the next meeting. The committee also mentioned having a one page flyer go along with the building permit application in regards to if you need a permit and the reasoning behind the permit.

Dick mentioned that on the Agency of Natural Resources website there is a form you can fill out and send in to the State about permits; the State in turn will send it back to you and inform you of all State permits that are required for your project. He thought it would be beneficial to attach this form as well to the building permit applications.

Planning Grant:

Dick received the following email from Tayt Brooks, Commissioner @ Department of Economic Housing and Community Development:

"I am emailing you to make you aware that Municipal Planning Grants (MPGs) will be offered again this year. MPG funds provide assistance for town planning and implementation. Information about the program is available online at:

www.dhca.state.vt.us/Planning/MPG.htm.

Municipalities may apply for any amount up to \$15,000 for single applications or up to \$25,000 for multi-town (consortia) projects. No local match is required. Approximately \$250,000 is available for grants statewide in FY10.

Priority will be given to the following types of projects this year:

- Update of municipal bylaws for the purpose of bringing bylaws into conformance with the municipal plan

by **2011** as required in 24 VSA §440 I & §4481.

- Developing or updating a municipal plan that addresses pressing planning concerns in the community. (A recently expired plan or pending expiration of a plan alone is not considered a priority.)

- Studies or activities furthering growth center planning that will help meet requirements for designation [24 V.S.A. § 2791].

- Studies or activities leading to a Vermont Neighborhoods designation application [24 V.S.A. § 2791(15)].

Please review the Program Description first for an overview of MPG program requirements and competitive criteria. The Application Instructions will orient you to the online application process and provides tips on preparing a competitive application. We encourage you to begin working on your application before the on line application is available on March 15th. You can start by meeting with appropriate boards and consultants and developing your work plan and budget using the sample application as a reference.

Application dates:

March 15, 2010 - Online application website available

March 23 - Training on the online application system, noon - 1 pm April 16

- Training on the online application system, noon - 1 pm April 30 -

Application due date

Late May - Grant decisions

To register for the training or for any questions about the MPG program, please email Wendy Tudor or call: (802)828-5249 direct line, or (800)622-4553 toll free."

Dick will contact Northwest Regional Planning on the training to see if the group should participate or if just one member is enough; he will also inquire as to whether the training is required to apply for the grant.

Northwest Regional Planning's New Member Training:

The training will be held on March 29 at 7:00 p.m. at the Abbey in Sheldon. There is no charge for this event and Dick encouraged all members to attend.

OLD BUSINESS:

Dick reviewed with the board that they currently have a full slate of members. VT statute states that the Planning Commission must have at least three members but no more than nine. The public is always welcome to attend and speak at the appropriate time allotted.

NEW BUSINESS:

Dick informed the PC that there is going to be a free, public lecture at Richford's Town Hall on March 25, 2010 at 7:00 p.m. on "Lake Champlain-A Natural History".

Next Planning Commission meeting is scheduled for April 20, 2010.

Motion made by David/Gerard to adjourn the meeting. All members in favor, meeting adjourned at 7:50 p.m.

Respectfully submitted,

March 17, 2010

Sara Rainville, Acting Secretary

Note: These minutes are not final until approved by the Planning Commission at their next regular meeting

These minutes were approved on May 18, 2010.