

**MINUTES OF THE WATER COMMISSIONERS**  
**TUESDAY JULY 7, 2015 @ 9:00 A.M.**  
**TOWN CLERK'S OFFICE**  
**Reservoir Site and Fire Station, Franklin, Vermont**

**Members Present:** Jes Alexant, Brooks Sturtevant, Marshall Ploof

**Guests:** Mark Brouillette, Town Water Operator; Jim Siriano, Allison Murphy, and Ashley Lucht, State of Vermont; Lance Phelps, Phelps Engineering, Inc.

Jes called the meeting to order at 9:03 am at the Town Office/Library parking lot where participants had convened for the meeting.

- 1) The group drove to the spring / reservoir tank on Webster Road. Marshall led the State personnel on a tour of the facilities, opening the vault covers and hatches to allow visual inspection from ground level. The spring was producing a good flowrate. Marshall explained the function of the system components. Discussion included among other things, timing and methods for periodically inspecting and cleaning the reservoir tank. The property limitations on the downstream side of the reservoir tank were noted.
- 2) The overflow pipe to the neighbor's property to the southwest was discussed, and the historical agreement to allow unused spring water to that neighbor was explained. Jim Siriano said that the State would consider that the Town was providing water to that neighbor, and might require the same degree of treatment for that water as it would require of the spring water which continued to the reservoir tank for Town village resident use; such as periodic disinfection if necessary. The Commissioners expressed concern about that interpretation, and indicated that this surplus spring water should not be considered as provision of potable water; and that the surplus water pipe discharged to a surface channel at the neighbor's property. Jes noted that designating the spring surplus water pipe flow as part of the Town drinking water system would significantly complicate any upgrade actions at the Town's water source facilities. Jes noted that the Water Commission would review the background of the surplus water pipe agreement to confirm that it was not to be considered as potable water.
- 3) Other features of the spring, junction chambers, reservoir tank, and tank overflow were discussed with the State officials. Considering options if periodic disinfection is required, the subject of removing chlorine from any overflow to surface waters was noted by the State. Water Commission personnel indicated that any requirement for dechlorination of overflows would further complicate the system and would cost more money. Mark Brouillette noted that in some water systems, it had been possible to show that chlorine in overflows had dissipated by the time the overflow discharge water reached the designated compliance point; and that, if necessary, the Town would evaluate that to avoid having to dechlorinate overflows (if periodic chlorination is implemented).
- 4) At approximately 9:50 am, the group relocated to the Fire Station for discussions, because of the number of people.
- 5) Jim Siriano went through the State Drinking Water System Capacity Evaluation form, with discussions for each item. He will provide a final copy of that along with a letter, to the Town.
- 6) Jes signed and presented to Jim Siriano the completed Operating Permit Application with the Town as the new water system owner.

- 7) Jes also presented to Jim Siriano the updated Water System Officials Contact List form, including the names of the Mark Brouillette as the Operator, in addition to the Town Office and the Water Commission Chairman; including backup numbers.
- 8) Ashley Lucht had to leave early for another meeting. Jes briefly reviewed with Ashley the draft of the Town Application for State Revolving Fund (SRF) Planning Loan. Ashley noted that it was important to have the Legislative Body Certification completed on the last page. She said that as long as the Water Commission was duly appointed and had regular noticed and documented meetings, the Legislative Body for the purpose of the SRF loan application would be considered to be the Town Water Commission, and did not need to be the Select Board. She emphasized, however, that it was necessary for the Water Commission to have had a resolution, motion or similar action to authorize the submittal of the Application. Jes will review previous Water Commission meeting minutes to determine that, and if necessary, will make a motion at the next Water Commission meeting for Commission approval to submit the Application.
- 9) It was noted that the Town agreement with Phelps Engineering had not been finally executed. Ashley Lucht stated that she would start reviewing the Phelps Engineering agreement as a draft, but that it should not be considered a final scope and executed until her office had reviewed and approved it; and that she needed the SRF Planning Loan application submitted before she could do that.
- 10) Jim Siriano indicated that the State would issue new Operating Permit and a letter related to compliance conditions and the capacity evaluation.
- 11) It was noted that the next Water Commission meeting would be the July 23 meeting at the Town Hall at 7:00 pm.

The meeting adjourned approximately 11: 45 am.

Jes Alexant\*\*\*\*

**These minutes were approved July 23, 2015.**